

W. S. C. I.

Memorandum Date: December 30, 2009
Order Date: January 13, 2010

TO: Board of County Commissioners

DEPARTMENT: Children & Families

PRESENTED BY: Alicia Hays, Department Director

AGENDA ITEM TITLE: IN THE MATTER OF APPROVING SUBMISSION TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES OF THE 2009-11 PARTNERSHIP AGREEMENT BETWEEN LANE COUNTY'S COMMISSION ON CHILDREN AND FAMILIES AND THE BOARD OF COUNTY COMMISSIONERS

I. MOTION

MOVE APPROVAL OF THE ORDER IN THE MATTER OF APPROVING SUBMISSION TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES OF THE 2009-11 PARTNERSHIP AGREEMENT BETWEEN LANE COUNTY'S COMMISSION ON CHILDREN AND FAMILIES AND THE BOARD OF COUNTY COMMISSIONERS

II. DISCUSSION

A. Background / Analysis

The Oregon Commission on Children and Families (OCCF) is authorized by the Oregon Legislative Assembly to set statewide policies for services to children and families and to insure that funds for such services are available where services are needed. OCCF supports local Commissions on Children and Families in each county as they develop plans and mobilize communities to help children reach their full potential. OCCF is further authorized to grant funds to local commissions to implement research based, best or promising practices that are outcome driven and aligned with the local comprehensive plan for children and families.

In 2003, OCCF in partnership with local commission and the Association of Oregon (AOC) representatives development a Partnership Agreement (Attachment B). This document was recently revised by OCCF and the Human Services Subcommittee of the AOC. It was sent to all Boards of County Commissioners for review and comment. In this final agreement, both OCCF and AOC Human

Services Subcommittee concluded that the Partnership Agreement accurately reflects good practices and effective services and supports for Local Commissions on Children and Families.

This agreement serves as a means for Boards of County Commissioners to understand and access the Local Commission on Children and Families system within their county. The Partnership Agreement also identifies expectations of the partnership between the counties and OCCF.

The scope of the agreement includes the requirement for local Commissions on Children and Families to conduct a review of the local commission's work and results in the five functions (Attachment C) outlined in the Partnership Agreement. The format for this review will be determined by the local Commission on Children and Families and findings will be presented to the local Board of County Commissioners each biennium on or before October 15th of even numbered years. It also outlines the supports offered to local Commissions on Children and Families and Boards of County Commissioners by OCCF.

B. Recommendation

Staff recommends approving the order in the matter of submitting the 2009-11 Partnership Agreement between Lane County's Commission on Children and Families and the Board of County Commissioners to OCCF.

III. TIMING/IMPLEMENTATION/FOLLOW UP

Upon Board approval, the original 2009-11 Partnership Agreement and one copy will be signed and sent to OCCF.

IV. ATTACHMENTS

Board Order
2009-11 Partnership Agreement
Five Functions of Local Commissions

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER No.

IN THE MATTER OF APPROVING SUBMISSION TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES OF THE 2009-11 PARTNERSHIP AGREEMENT BETWEEN LANE COUNTY'S COMMISSION ON CHILDREN AND FAMILIES AND THE BOARD OF COUNTY COMMISSIONERS

WHEREAS, the Oregon Commission on Children and Families (OCCF) has a biennial requirement that local Commissions submit a Partnership Agreement signed by the Chair of the Board of County Commissioners, and

WHEREAS, OCCF and the AOC Human Services Subcommittee both believe this Partnership Agreement accurately reflects good practices and effective services and supports for local Commissions on Children and Families, and

WHEREAS, the Board of County Commissioners assures that all local commission funds are used solely for local commission efforts, and

WHEREAS, the Board of County Commissioners agrees that it will review the local Commission on Children and Families' assessment of its work and results in the five functions of local commissions outlined in the Partnership Agreement by October 15, 2010,

NOW IT IS HEREBY ORDERED THAT the Lane County Board of Commissioners approve submission of the 2009-11 partnership Agreement to the Oregon Commission on Children and Families, and

APPROVED this _____ day of January, 2010

Bill Fleenor, Chair
BOARD OF LANE COUNTY COMMISSIONERS

APPROVED AS TO FORM
Date 1/6/10 Lane County
[Signature]
OFFICE OF LEGAL COUNSEL

IN THE MATTER OF APPROVING SUBMISSION TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES OF THE 2009-11 PARTNERSHIP AGREEMENT BETWEEN LANE COUNTY'S COMMISSION ON CHILDREN AND FAMILIES AND THE BOARD OF COUNTY COMMISSIONERS

Attachment B

Commission on Children and Families-Board of County Commissioners 2009-11 PARTNERSHIP AGREEMENT

"Under the direction of ... boards of county commissioners, and in conjunction with the guidelines set by the State Commission on Children and Families, the main purposes of a local commission on children and families are to promote wellness for children of all ages and their families ..., ... to mobilize communities and to develop policy and oversee the implementation of a local coordinated comprehensive plan ..." ORS 417.775 (1)

Expectations of Counties:

We, the Board of County Commissioners for Lane County agree that the Lane County Commission on Children and Families is staffed to perform its work in compliance with state statute and federal rules and regulations (ORS 417.705 through 417.801; OAR 423-010-0005 through OAR 423-010-0040). The Board of Commissioners further agrees to the following.

- 1) The Board of County Commissioners assures that the local commission addresses child, youth and family issues by performing work in the following five functions, as described in the attached document:
 - a) **Comprehensive, Community Planning and Implementation:** Leading strategically
 - b) **Policy Development:** Shaping policy and law
 - c) **Community Mobilization:** Organizing change
 - d) **System Development:** Bringing services together
 - e) **Service Delivery Improvements:** Ensuring quality and accountability

- 2) The Board of County Commissioners assures that each biennium on or before October 15th of even numbered years, local commission members and staff will:
 - a) Conduct a review of the local commission's work and results in the five functions, using a format determined by the local commission;
 - b) Present findings of the local commission review to the Board of County Commissioners; and
 - c) Provide a copy of the local commission review to the assigned state regional coordinator.

- 3) The Board of County Commissioners assures that all local commission funds are used solely for costs associated with local commission-directed efforts to implement the county's community, comprehensive plan for children, youth and families.

Expectations of the State:

The Oregon Commission on Children and Families agrees that, in support of local commission work, the state commission will:

- a) Review the information provided through the local commission review and offer technical assistance, including tools to conduct the review as requested;
- b) Analyze and synthesize the information provided by local commissions for the governor, legislature and other state agencies;
- c) Provide timely and responsive planning guidelines, requirements and technical assistance for the development and implementation of the county's community comprehensive plan for children, youth and families;
- d) Provide draft IGAs, contracts and other critical documents to local commissions as far in advance as possible to facilitate timely review, comment and adoption by commission membership, county departments and BOCC's.
- e) Involve Boards of County Commissioners, local commission members, and local staff, through the Association of Oregon Counties or other state venues, in policy and budget decisions;
- f) Provide technical assistance and training to the local commission, Board of County Commissioners and other partners as needed or required to perform commission functions;
- g) Use fiscal and performance reports of local commissions to help ensure quality, compliance with state and federal requirements and identification of areas needing technical assistance; and
- h) Manage state resources to support the work of local commissions.

By signing this Partnership Agreement, the Board of County Commissioners certifies that it will meet with the local commission and discuss the review prior to submission to the state regional coordinator by October 15, 2010.

Chair, Board of County Commissioners, Lane County

Date

Executive Director, Oregon Commission on Children and Families

Date

Attachment C

Functions of the Local Commission

Comprehensive, Community, Planning and Implementation (*Leading strategically*)

- Lead and coordinate a local planning process that promotes shared organizational leadership.
- Convene and engage broad, community participation that values inclusiveness and diversity from both informal and formal partners.
- Facilitate the local process of compiling and analyzing data, mapping services, referencing existing plans and gaining understanding of the underlying issues. Identify issues, gaps, barriers, needs, strengths and review information on proven and best practices to determine actions.
- Develop collective strategic actions to address issues, gaps, and barriers across multiple disciplines and share leadership on implementing planned actions.
- Determine LCCF investments of time and resources to advance plan implementation
- Promote shared leadership among agencies, community organizations to implement and monitor the comp plan and related service plans.

Policy Development (*Shaping Policy & Law*)

- Provide leadership and expertise on children, youth and family issues.
- Develop policy recommendations to address needed changes in law, practice, procedures, protocol and rules to address issues, fill gaps or bring solutions to barriers that affect children, youth and families.
- Provide information and resources regarding best practices for programs and policies in the county.
- Advise BOCC on policy reform regarding children, youth and families, including alignment of policies and resource allocations to ensure accessible and effective service delivery and on legislative and other state actions that affect county programs, policies and procedures.

Community Mobilization (*Organizing Change*)

- Engage community members in addressing issues facing children, youth and families, while promoting respectful inclusion of all community members.
- Strengthen links between the community and formal service networks.
- Build community awareness, knowledge and advocacy around children, youth and families issues, identified needs and effective actions.
- Facilitate development of community solutions and partnerships for addressing children, youth and family issues.
- Celebrate community success in impacting children, youth and family issues.

System Development (*Bringing services together*)

- Work together across multiple disciplines and partners to develop and assure a comprehensive continuum of services across the age and delivery continuum
- Act as a catalyst for system delivery improvement through increased effectiveness, efficiency and innovation.
- Build community capacity to better manage and develop resources and to ensure the sustainability of service delivery systems, including regional partnerships where common interests exist.
- Facilitate mediation and other alternative conflict resolution approaches for community groups seeking to develop collaborations or partnerships.

Service Delivery Improvements (*Ensuring Quality and Accountability*)

- Identify services and service delivery improvements needed in communities.
- Improve existing services through promotion of evidence based practices.
- Invest LCCF resources for the implementation of programs and initiatives that address issues identified in the comprehensive community plan and monitor, evaluate and manage those resources.
- Monitor and evaluate local comprehensive plan effectiveness.